



## Tuition Policy 2015-2016 School Year

In this document, the Taos Waldorf School (TWS) presents our Tuition Policy for the 2015-2016 school year. As in previous years, we strive to keep our tuition at a level that allows as many children as possible to access Waldorf education. To that end, we offer sibling discounts and Tuition Assistance to qualified applicants based upon each family's relative needs and means. This 2015-2016 Tuition Policy strikes a balance between the School's own financial requirements and the financial abilities of families from a wide range of socioeconomic backgrounds.

### *Non-Discrimination Statement:*

The Taos Waldorf School does not discriminate on the basis of race, color, creed, national or ethnic origin in the administration of its educational policies, admissions policies, tuition assistance program, or other school-administered programs.

### *Tuition:*

Tuition levels for 2015-2016, not including sibling discounts, will be:

### *Blossoms Toddler Program and Preschool (ages 2 ½-4):*

2 Day: Morning	(8:45am – 12:30pm)	\$2,750/year
Full Day	(8:45am – 2:45pm)	\$3,750/year
3 Day: Morning	(8:45am – 12:30pm)	\$4,125/year
Full Day	(8:45am – 2:45pm)	\$5,625/year
4 Day: Morning	(8:45am – 12:30pm)	\$5,500/year
Full Day	(8:45am – 2:45pm)	\$7,500/year

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### Gnomes Kindergarten (ages 5-6):

4 Day (required) (8:45am – 2:45pm) \$7,500/ year

### Grades 1 - 8

4 Day (required) (8:30am – 3:00pm) \$7,500/ year

### *Tuition Payment Schedule:*

Families may structure their tuition payment schedule in four different ways – in one payment, two payments, ten payments (August through May), or twelve payments (June through May). The one payment option gives the School the most financial planning flexibility and parents are urged to consider this option. All families are required to complete their *Enrollment Agreement* and be current in their tuition payments and all fees before their child can attend school.

Monthly payments are due on the first of each month. *The final payment for the year must be paid by May 1, 2016.*

- 1 payment - due by June 1<sup>st</sup>, 2015: **\$7500**
- 2 payments - due June 1<sup>st</sup>, 2015 and January 1<sup>st</sup>, 2016: **\$3750/payment**
- 10 payments - due the 1<sup>st</sup> of the month, August 2015 through May 2016: **\$750/payment**
- 12 payments - due the 1<sup>st</sup> of the month, June 2015 through May 2016: **\$625/payment**

### *Method of Payment*

Payment may be made by automatic withdrawal, by cash or check, PayPal or credit card. *Please be aware that PayPal and credit card payments incur a fee up to 3% of payment amount to TWS. Therefore, TWS encourages families to consider automatic withdrawal, cash or check arrangements.* If tuition obligations are in arrears, TWS may at its discretion require that future tuition payments be made through Electronic Funds Transfer (EFT). *Please refer to our Arrears Policy.*

### *Fees:*

*Please note all of the fees below are non-refundable and non-transferable.*

### *Application Fee*

A \$50.00 fee must accompany the application form for each **new** student.

*Enrollment Fee:*

An enrollment fee is required per child in order to reserve their place in a class. Please note that returning families who re-enroll their children by March 30, 2015 have a discounted enrollment fee – see below.

**For new families with children in the Blossoms** who attend two days/week, the fee is \$50. For those who attend 3 days/week, the fee is \$100. For children in the Blossoms who attend four days/week, the fee is \$200. The fee due remains the same for full and half day enrollment.

**New families with children in the Gnomes Kindergarten or Grades** have an enrollment fee of \$200.

**For returning families with children in the Blossoms** who re-enroll before March 30, 2015 and have children that attend two days, the fee is \$50. For those who attend 3 days, the fee is \$100. For children in the Blossoms who attend four days, the fee is \$150. The fee due remains the same for full and half day enrollment. Families who re-enroll on or after March 30, 2015, will be held to the same enrollment fees that new families pay (see above).

**For returning families with children in Gnomes Kindergarten or Grades** who re-enroll before March 30, 2015, an enrollment fee of \$150 is due. Families who re-enroll on or after March 30, 2015, will be held to the enrollment fees that new families pay (see above).

*Materials Fee:*

The following materials fees are due July 1<sup>st</sup>, 2015.

**Blossoms Students:**

For families with children in the Blossoms who attend two days/week, the fee is \$125/year. For those who attend 3 days/week, the fee is \$225/year. For children in the Blossoms who attend four days/week, the fee is \$300/year.

**Gnomes Kindergarten and Grades Students:**

For families with children in the Gnomes Kindergarten and/or in the Grades, the Materials Fee is \$300/year.

*Tuition Assistance*

The School will consider Tuition Assistance for families who demonstrate financial need; this discount applies to tuition only. It may not be possible, however, to accommodate every family's financial circumstance. *Therefore, the School asks parents/guardians to pursue all other sources of income for tuition payments before seeking assistance from the School.* Your financial aid process must be finalized, the Enrollment Agreement completed, and all tuition payments and fees be current

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before the child can attend school. Please refer to our *2015-2016 Tuition Assistance Program* document for details.

### *Sibling Discount:*

A discount is offered to siblings who are enrolled full time. A 5% discount is offered for the second child and all subsequent children receive a 10% discount.

**Siblings enrolled in the Blossoms Pre-Kindergarten and siblings already receiving Tuition Assistance are not eligible for a sibling discount.** The sibling discount is conditional upon continued attendance of the siblings. Should a sibling withdraw or enter during the school year, the sibling discount will be adjusted accordingly.

### *Arrears:*

If Tuition obligations are in arrears, TWS may at its discretion require that future tuition payments be made through Electronic Funds Transfer (EFT). No transcripts, year-end reports, scholastic records, diplomas, or letters of academic reference will be issued until all bills are paid in full. A student will not be permitted to enter or continue in school if his or her tuition and fees are in arrears more than thirty, (30) days. A student will not be permitted to re-enroll until his or her account is current. Note that families may be required to pay any additional fees incurred by the School in the collection of amounts due.

### *Late Fees:*

Accounts for which a payment is received 5 days past the due date are assessed a \$29 late fee.

### *Returned Check Fee:*

There is a \$35 charge for all checks made to the Taos Waldorf School returned due to insufficient funds. This fee is subject to change without notice.

### *Proof of Payment:*

In matters of dispute, parents are liable for proof of payment. Acceptable forms of proof include canceled checks, credit card statements, money order traces from the issuing agency, and School receipts. Lack of proof of payment will be construed as non-payment.

### *Withdrawal of an Enrolled Child:*

Intention to withdraw a child from the Taos Waldorf School must be made in writing to the Administrator 30 days prior to the withdrawal date and must state the reasons and anticipated actual date of withdrawal. Parents are responsible for their full tuition amount for the month of withdrawal.